

TRAIN THE TRAINER - 4 days



Overview:

This program provides training development and delivery techniques for the professional trainer. Each day provides a component of the trainer's development; the program covers the preparation of materials and delivery, the development of facilitation skills for delivery to groups and individuals, and the review process of the effectiveness of course content, materials and delivery skills.

Aim: To equip participants with the necessary skills to plan, prepare, deliver and evaluate Training sessions and develop a level of confidence in presenting to groups.

Agenda:

- ★ Planning & organising training programs
- ★ Designing & developing learning materials & workshops
- ★ Facilitating techniques for small groups
- ★ Facilitating techniques for one to one training
- ★ Using innovative ideas with adult learning principles
- ★ Evaluation training effectiveness
- ★ Review delivery techniques and training materials
- ★ Practical application through demonstration and presentation

The workshops are conducted three times a year. If participants would like to obtain qualifications in the nationally accredited Certificate IV in Training & Assessment TAE40110, there would be additional written projects to be submitted.

Presented by Catherine Logue

Catherine has been involved in the business sector for 40 years. Working in the training sector she shares her experiences and workable applications with her participants. Her qualifications in education and business provide a balanced and innovative approach to training. She delivers nationally accredited courses as well as designing and delivering workshops for the corporate sector.



Her talent in facilitation has seen her present overseas in Los Angeles, Montreal, Auckland and Las Vegas. Nationally her clients include Australia Post, Dept of Transport, University SA, University Adelaide, PMA Australia, PMA International, IPI USA, ESCOSA, Southern Health, City of Tea Tree Gully, Pacific National and Haigh's Chocolates..

Course enquiries please contact Di Casey on Phone: 08 82270310 or di@trainingforlearning.com